



South Carolina State Chapter
FUTURE BUSINESS LEADERS OF AMERICA

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TO: All FBLA Advisers
FROM: Ross Jones, State Adviser
DATE: December 10, 2020
RE: State Leadership Experience - Update #1

The Board of Directors has spent the past six weeks working thru the various aspects of our upcoming State Leadership Experience. While we still have some outstanding items to resolve over the coming weeks, I am glad to report that most of our work is complete, and we are now at the point where conference registration can begin!

As a result of feedback from advisers on the tentative date structure outlined in the October Update Memo and the configuration possibilities within our chosen conference registration software, a few conference milestone dates underwent minor tweaks.

With the holiday season is in full swing, I sincerely wish that you and your families remain healthy and have a very merry and joyful holiday!

Key Conference Milestone Dates

January 29th

- Membership dues payment deadline – Noon EST
- Registration cancelation deadline – 5:00 pm EST
- Registration closes – 5:00 pm EST

February 26th

- Payment receipt deadline – 5:00 pm EST
- The submission deadline for all prejudged materials, projects, performance videos, transcripts, and forms – 5:00 pm EST

March 8th

- Online testing window begins – 8:00 am EST

March 12th

- Online testing window ends – 5:00 pm EST

March 13th

- Virtual General Session and Officer Candidate Speeches - time TBD
- Job Interview & Future Business Leader Interviews via Zoom - time TBD

March 17th

- State Officer Elections - time TBD



March 27th

- Virtual Awards Ceremony, New State Officer Introductions, and Current State Office Farewells – time TBD

Competitive Events

Visit the "Competitive Events" page on our website for detailed information regarding the competitive events, chapter events, and recognition events offered at the SLE.

Members who are unsure what event they would like to compete in should be directed to the interactive "Choose Your Event" presentation under their respective division level to help with their decision making.

Registration Fees

Adviser: \$0.00

Member: \$25.00

To register a member for a competition, the member must have their dues paid in the FBLA-PBL national membership database.

It may take up to 4 hours for the member to be available in the conference registration system after their dues are marked paid in the FBLA-PBL national membership database.

Registration

Conference registration is performed online via the Blue Panda program. A link to the program, along with step-by-step registration instructions, are located on our website's "State Leadership Experience" page.

Credit Card Payment

To submit a payment via credit card, complete the credit card authorization form located on our website's "State Leadership Experience" page and return it to Ross Jones via email.

Upon receipt of your credit card authorization form, Ross Jones will follow-up to request the CVV code associated with your credit card and then process your payment. This CVV code is missing from the credit card authorization form to comply with PCI (Payment Card Industry) standards.



Check Payment

To submit a check payment, make the check payable to SC Future Business Leaders of America and mail it to:

PO Box 90329
Columbia, SC 29290

Please be sure to make your check requests as early as possible, keeping the February 26th payment deadline in mind.

Cancellations

Chapters are required to pay for members who are registered as of 5:00 pm EST on January 29th even if they do not attend their competition!

When a registration gets canceled before the cancellation deadline, and the canceled registration was paid for by credit card, a refund will occur by check. South Carolina FBLA will only refund the \$25.00 per member registration charge. The 4% credit card processing fee will not be credited or refunded.

Conference T-Shirts

We are not offering T-Shirts as a part of our conference registration this year to keep the conference registration fee low.

In February, a conference T-Shirt will be made available via a third-party vendor. The vendor will directly invoice and ship T-Shirts to parties that choose to place a T-Shirt order.

Submission of Materials

Advisers will submit all prejudged materials, projects, performance videos, transcripts, and forms electronically this year. The actual submission method will remain undecided until mid-January.

Dress Code

Appropriate business attire is required for all live and interactive interviews, recorded competitive events, and interactive sessions.

The FBLA-PBL National Dress Code is [here](#).

Participation Certificates

A participation certificate gets emailed to every member who participated in a competitive event after the SLE concludes.



Awards

Awards are given out to the first thru fifth place winners in each competitive event. The awards will be either mailed or delivered to the winning party's primary chapter adviser in early April.

Voting Delegates

Each FBLA chapter may have two voting delegates for the State Leadership Experience. Officer candidates and State Officers cannot be voting delegates. Voting delegates will cast ballots for the state offices of President, Secretary, Reporter, and District Vice Presidents.

Member Data Changes

No changes to member name, grade, or gender are possible via an email request. To make those changes, log into the FBLA-PBL national membership database and update incorrect data on the appropriate membership record.

Keep in mind that when making these types of changes, it may take up to 4 hours for the changes to be available in the conference registration system.

Member Event Changes

No change to conference registration is possible via an email request. To make those changes, log into the conference registration system and update the incorrect data.

Should you encounter any issues along the way or have any questions or concerns, please do not hesitate to reach out to me.