



South Carolina

Future Business Leaders of America

2018-2019 State President's Council Application

Program Description

Thank you for your interest in the **2018-2019 State President's Council (SPC)**! The members of the SPC will work with the South Carolina FBLA Executive Board to accomplish specific goals and push South Carolina FBLA to new heights. Additionally, SPC members will obtain valuable leadership experience at the state level as you work with state officers and fellow council members!

Essentially, all members of the SPC will work to boost membership among chapters, recruit new chapters, reactivate formerly existing chapters, and assist the state officers at the State Leadership Conference. The key to the success of the State President's Council will come from communication. All members of the Council will be expected to keep in close contact with the State President and the Executive Board. This may include conference calls, online meetings, and email.

Additionally, members of the SPC will contact high schools and middle schools. If convenient, SPC members may be asked to visit schools. As you will see in the following pages, the SPC has been constructed to ensure increased efficiency and productivity of the program. Applications for the State President's Council will be due to Travis Johnson, State President, no later than **October 6, 2018**. Email the completed application to: Travis@scfbla.org



Position Information

Executive Assistant

Description:

The Executive Assistant must ensure that the SPC is productive and efficient. He or she will keep in close communication with the State President and will work on specific projects delegated by the President. The Executive Assistant will also record the minutes of all SPC meetings and distribute them to fellow Council members and the Executive Board. This position is of the utmost importance for the success of the SPC. There will only be one Executive Assistant chosen.

Responsibilities:

- Take minutes at all SPC meetings
- Compile the state contact information
- Contact potential local chapters
- Compile reports of all members as necessary
- Assist the State President in any other designated tasks

Application Supplement:

Essay Topic, Telephone Interview

Essay Topic:

1. Why would you like to be a member of the State President's Council? (250 words maximum)

Telephone Interview:

The telephone interview will consist of discussions regarding basic FBLA knowledge, your application, and other topics. Interview times will be scheduled once the application filing period has ended. The interview will last approximately 5-10 minutes. If you have any questions regarding the telephone interview or any other part of the application, feel free to contact the State President.

Position Information

District Facilitators

Description:

The District Facilitators will be a vital force for the SPC. Each District Facilitator will complete all the responsibilities and work assigned by the State President and District Vice Presidents. District Facilitators will be tasked with working on projects in their specific district. There will be one District Facilitator chosen for each of the four SC FBLA districts.

Responsibilities:

- Compile the contact information of high schools in his/her respective region
- Send the high school contact information to the Executive Assistant
- Contact potential local chapters
- Assist the State President in any other designated tasks

Application Supplement:

Essay Topic, Telephone Interview

Essay Topic:

1. Why would you like to be a member of the State President's Council? (250 words maximum)

Telephone Interview:

The telephone interview will consist of discussions regarding basic FBLA knowledge, your application, and other topics. Interview times will be scheduled once the application filing period has ended. The interview will last approximately 5-10 minutes. If you have any questions regarding the telephone interview or any other part of the application, feel free to contact the State President.

Position Information

Middle Level Liaison

Description:

The Middle Level Liaison will aid in the productivity of the SPC. These members will work closely with the District Facilitators in making contact with middle level schools. They will also make new presentations, videos, and fliers for middle level recruitment. Maintaining communication with the two Middle Level Representative State Officers to fulfill responsibilities will be an important part of this position. There will be one Middle Level Liaison chosen.

Responsibilities:

- Contact potential middle level chapters
- Create fun and new recruitment presentations for middle level schools
- Communicate and work with the Middle Level Representatives
- Assist the State President in any other designated tasks

Application Supplement:

Essay Topic, Telephone Interview

Essay Topic:

1. Why would you like to be a member of the State President's Council? (250 words maximum)

Telephone Interview:

The telephone interview will consist of discussions regarding basic FBLA knowledge, your application, and other topics. Interview times will be scheduled once the application filing period has ended. The interview will last approximately 5-10 minutes. If you have any questions regarding the telephone interview or any other part of the application, feel free to contact the State President.