

**SC FBLA OFFICER APPLICATION CERTIFICATIONS (Adviser)**  
**(please print, check boxes and sign, scan and convert to PDF)**

To become a state officer of South Carolina FBLA requires a commitment on the part of all parties involved. In order to make that commitment, each party must understand their responsibility in this leadership experience. All appropriate signatures must be completed.

**B. Certification by Local Chapter Adviser**

If \_\_\_\_\_ is elected, I agree to: (place an "x" in each box and sign)

- Support this officer if he/she is elected.
- Ensure that all school policies regarding travel and absences are followed.
- Ensure that school officials are appropriately informed of officer activities.
- Attend the officer candidate interview, the officer training meeting and **all executive board meetings** with my officer.
- Chaperone and provide travel for the state officer to visit other schools and attend FBLA conferences.
- Monitor the officer's academic program.
- Assist the officer with the successful performance of his/her duties and responsibilities.
- Communicate with South Carolina FBLA leaders regarding any officer performance issues.

Adviser's Signature \_\_\_\_\_ Date \_\_\_\_\_