



**South Carolina State Chapter
FUTURE BUSINESS LEADERS OF AMERICA**

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TO: All FBLA Advisers and Prospective Advisers

FROM: Pat Itter, State Adviser

DATE: August 23, 2018

RE: Beginning-of-the-Year Memo

Please share this information with all interested parties.

Please read and make note of the following:

VERY IMPORTANT! An amendment to the national by-laws was passed at the **2016** NLC which expands the definition of adviser, to include any faculty member who believes in the mission and goals of the association. This will allow schools with small business education departments the opportunity to have other interested faculty members serve as advisers. Schools where there is student interest but no business education teacher available will now have the opportunity to have a chapter.

- A **school information form** has been posted on the state website, www.scfbla.org, in the Adviser Area. This information is needed to update our database.
- **Membership information** will be sent from the national office to all chapters active last year. Information will be addressed to the person listed as the lead adviser in their database. Chapter Management Handbooks (CMH) for both FBLA and FBLA Middle Level are now available only as online documents, a change made last year. Rating Sheets were all changed for both High School and Middle Level last year. If you have questions, call the National office at 1-800-FBLAWIN.
- **Membership registration** is online. The login is the school's chapter number and the password is **service**.
 - Complete directions for online registration are on our website in the Advisers Area.
 - FBLA dues are \$7 for state and \$6 for national. Middle Level dues are \$7 for state and \$4 for national. **ONCE YOU HAVE COMPLETED ONLINE REGISTRATION, PRINT AN INVOICE/RECEIPT. SEND ONE CHECK MADE PAYABLE TO FBLA/PBL, INC. TO COVER BOTH STATE AND NATIONAL DUES TO THE NATIONAL OFFICE ALONG WITH THE INVOICE/RECEIPT.**
 - Be sure to enter the grade level for your members (required to enter students for competition).
 - **Once a student is entered as a member, the national office will expect dues to be paid.**
 - **Purchase orders do not count as dues payment. The national office does accept credit card payments.**
 - **Be sure to update the Adviser section when completing membership registration for your chapter.**
- Don't forget to register for the **Advisers Area** to receive full access to resources. If you need to reset a password, contact the National office.

- A **calendar** with important dates and conference deadlines is posted on the web. Please print and post in your classroom.
- **FBLA- Middle Level** members are now able to compete at the National Leadership Conference. State winners in the **NATIONAL Middle Level events** will be eligible to attend the NLC to complete their competition. Due to the limited number of National Middle Level Events, South Carolina has added some additional events to give more students the opportunity to participate in competition. These SC Events DO NOT participate at the national conference. Be sure to check the event grid to determine which events are National events and which events are South Carolina events.
- The **Program of Work for 2018-2019** developed by the State Executive Council is posted on the state website along with a list of state officers. State officers are available to help with workshops, chapter reactivations, installation ceremonies, etc. Please complete the State Officer Contact form on the website if you need help with your chapter.
- **NLC 2018 award winners** are posted on the state website. South Carolina was well represented at the 2018 National Leadership Conference in Baltimore, MD, by almost 400 registered members and advisers from 45 schools.
- Please check the **Chapters by District List** posted on our website to determine which District Leadership Conference you will attend. Conference Directors met in early August to discuss District conferences and realignment of districts. Each year district lines are reviewed and adjusted to reflect school participation and locations of upcoming conferences. No changes were made to District lines this year. If your school is not listed or is listed incorrectly, please email me.
- The **State Fall Leadership Rally** will be held on Saturday, September 29, at Lower Richland High School. Check the Conferences page at www.scfbla.org for conference information and registration form. This conference can help boost your chapter membership. Students may attend who have not paid membership dues. We are always looking for chapters to present workshops. If your or your chapter would like to present a workshop, complete the form on the Leadership Rally conference page.
- **National Fall Leadership Conference** information is posted on the National website. The NFLC closest to us will be held in Charlotte, NC, November 16-17. We will not have a State organized trip. Membership dues must be paid in order to register student members for this conference. Workshop presenters are needed for the conference. If you or your chapter would like to present a workshop, complete the form on the NFLC conference page.
- **District Leadership Conferences** will be held on February 2, 2019. A list of conference directors with locations of conferences is posted on the state website. Please consult the calendar posted on the web for conference deadlines. All information will be posted on the web. Information will also be emailed by District Directors in November. District Conference registration will be \$20.
- The **2019 State Leadership Conference** will be held in Charleston at the Embassy Suites/North Charleston Convention Center, March 22-23, 2019. Registration will be \$75. Embassy hotel rates will be \$184 plus 13.5% room tax and \$1.09 destination fee per room per night. (Taxes and fees are subject to change.)
- San Antonio, TX, will be the site of the **2019 National Leadership Conference**, June 29-July 2. The State Chapter will not organize a group trip.

Posted on the Web

District Map

Chapters by District

2018-2019 Important Dates and Deadlines

Program of Work for 2018-2019

2018-2019 State Officers

2018 NLC Winners

Check our website regularly—www.scfbla.org