

## **2019 SC FBLA District III Leadership Conference Timeline/Checklist**

### **2019 DLC Registration Fee is \$20.00**

(Advisers & Chaperones do not pay.)

Registration is open. Look under “Conferences” on the state’s website. Read carefully all files posted.

**December 19, 2018**      \_\_\_\_\_ **ALL Registration Deadlines.** ALL projects, folders, etc. are due to Mrs. Itter. Be sure to register using the **District Leadership Conference Registration** link on the SC FBLA website (www.scfbla.org). You will not be able to register members unless dues are paid.

**December 19, 2018**      \_\_\_\_\_ **Check the Chapter Management Handbook for events that must be uploaded by this date.**

#### **Last Day of School Before Holiday**

\_\_\_\_\_ **Submit check request to your district office for DLC.** Checks must be received prior to the conference. No school will be allowed to participate if the check does not adhere to postmark deadline & is not received prior to the conference. No refunds will be made. You are required to make full payment for all members registered regardless of conference attendance. Please include a copy of your Online Registration Invoice with your check. All checks should be payable to **SC FBLA District III** and mailed to:

**Gwendolyn C. Floyd**  
**SC FBLA District III Director**  
**Post Office Box 488**  
**Sumter, SC 29151**

**January 8, 2019**      \_\_\_\_\_ **Mail** or e-mail (pdf format) transcripts & 2018-2019 schedules (Fall & Spring semesters) for members entered in 9<sup>th</sup> and 10<sup>th</sup> grade events. Transcripts must also be submitted for students in Accounting I.

January 25, 2019      \_\_\_\_\_ DLC check must be received or postmarked. Mail to the address above.

February 2, 2019      \_\_\_\_\_ SC FBLA District III Leadership Conference  
**West Florence High School**  
8:15 AM – 4:00 PM (approximately)

**Please note:** If there are difficulties adhering to anything on the timeline, please let me know immediately. Call or email.