

## SC FBLA District I Leadership Conference Timeline/Checklist

November 1, 2011	_____	Submit State & National Dues to National FBLA Office – Dues must be recorded as <b>PAID</b> in order to register members for competitive events at the District I Leadership Conference – There is an approximate two-week turn around time for posting payments at the National FBLA office
November 21, 2011	_____	Online Registration opens for District I Leadership Conference
November 28, 2011	_____	Skill Event Registration Deadline – Be sure to register using the <b>District Leadership Conference Registration</b> link on the SC FBLA Website – You will not be able to register members unless dues are paid – <b><u>There will be no late registration for skill events.</u></b>
	_____	Complete the <b>Supplemental Skill Event Registration Form</b> (available at the end of the Online Registration process) and e-mail it to me at <a href="mailto:adover@laurens55.k12.sc.us">adover@laurens55.k12.sc.us</a>
	_____	Mail or e-mail (pdf format) transcripts & 2011-2012 schedules (Fall & Spring semesters) for members entered in the following events to me – Transcripts do not have to be official – If transcripts & schedules are not received members will be disqualified and will not be allowed to participate in the event: ~Accounting I ~Business Math ~FBLA Principles and Procedures ~Introduction to Business ~Introduction to Business Communication ~Introduction to Parliamentary Procedure ~Introduction to Technology Concepts ~Public Speaking I ~Word Processing I
		<b>ANGIE DOVER</b> <b>SC FBLA DISTRICT I DIRECTOR</b> <b>Laurens District High School</b> <b>5058 Highway 76 West</b> <b>Laurens, SC 29360</b> <a href="mailto:adover@laurens55.k12.sc.us">adover@laurens55.k12.sc.us</a>
December 6, 2011	_____	Skill Event Testing at Nation Ford High School
December 8, 2011	_____	Skill Event Testing at Anderson V Career Campus
December 19, 2011	_____	Regular DLC Registration Closes
January 9, 2012	_____	DLC Registration closes for changes. (\$5 penalty per member change or substitution)

January 9, 2012

\_\_\_\_\_ Postmark deadline for projects & folders for DLC – Include completed **Statement of Assurance** form (CMH) for project events.

- ~Business Financial Plan
- ~Business Plan
- ~Computer Game & Simulation Programming
- ~Computer Slide Show (ML)
- ~Desktop Application Programming
- ~Digital Video Production
- ~E-Business
- ~Electronic Career Portfolio
- ~Future Business Leader
- ~Job Interview
- ~Web Page Creation (ML)
- ~Web Site Development

**PAT ITTER**  
**SC FBLA STATE ADVISER**  
**PO Box 90329**  
**Columbia, SC 29290**

January 19, 2012

\_\_\_\_\_ Postmark deadline for DLC checks – Checks must be received prior to conference – No school will be allowed to participate if check does not adhere to postmark deadline & is not received prior to the conference – No refunds will be made – You are required to make full payment for all members/advisers/guests registered regardless of conference attendance – Please include a copy of your Online Registration Invoice with your check – All checks should be payable to District I FBLA and mailed to:

**ANGIE DOVER**  
**SC FBLA DISTRICT I DIRECTOR**  
**207 Montgomery Street**  
**Laurens, SC 29360**

February 4, 2012

\_\_\_\_\_ SC FBLA District I Leadership Conference  
Nation Ford High School  
8:00 AM – 3:00 PM (approximately)