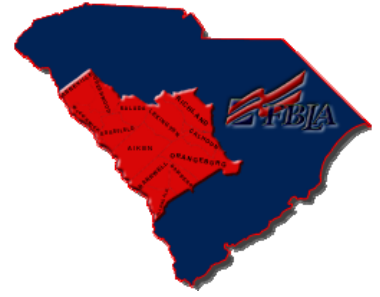


## SC FBLA District II Leadership Conference Timeline/Checklist

- November 1, 2011      \_\_\_\_\_      Submit State & National Dues to National FBLA Office – Dues must be recorded as **PAID** in order to register members for competitive events at the District II Leadership Conference – There is an approximate two-week turn around time for posting payments at the National FBLA office
- November 21, 2011      \_\_\_\_\_      Online Registration opens for District II Leadership Conference.
- November 28, 2011      \_\_\_\_\_      Skill Event Registration Deadline – Be sure to register using the **District II Leadership Conference** link on the SC FBLA website – You will not be able to register members unless dues are paid – **There will be no later registration for skill events.**
- Accounting II
  - Computer Applications
  - Database Design & Applications
  - Desktop Publishing Applications (ML)
  - Desktop Publishing
  - Keyboarding Applications I (ML)
  - Keyboarding Applications II (ML)
  - Spreadsheet (ML)
  - Spreadsheet Applications
  - Word Processing I
  - Word Processing II
- \_\_\_\_\_      Complete the **Supplemental Skill Event Registration** Form (available at the end of the Online Registration process) and E-mail it to me at [twilbur@scfbla.org](mailto:twilbur@scfbla.org)
- \_\_\_\_\_      Mail (or e-mail PDF format) transcripts & 2011-2012 schedules (Fall & Spring semesters) for members entered in the following events to me – Transcripts do not have to be official – If transcripts & schedules are not received members will be disqualified and will not be allowed to participate in the event
- Accounting I
  - Business Math
  - FBLA Principles and Procedures
  - Introduction to Business
  - Introduction to Business Communication
  - Introduction to Parliamentary Procedure
  - Introduction to Technology Concepts
  - Public Speaking I
  - Word Processing I
- TRACY WILBUR  
SC FBLA DISTRICT II DIRECTOR  
LEXINGTON TECHNOLOGY CENTER  
2421 AUGUSTA HIGHWAY  
LEXINGTON, SOUTH CAROLINA 29072**
- December 6, 2011      \_\_\_\_\_      Skill Event Testing at Lake Marion High School



- December 7, 2011 \_\_\_\_\_ Skill Event Testing at Lexington Technology Center
- December 19, 2011 \_\_\_\_\_ Regular Registration closes for District II Leadership Conference. **All changes or additions made after this date will incur a \$5 per member late registration fee.**
- January 9, 2012 \_\_\_\_\_ Postmark deadline for projects and folders for District competition – Include completed **Statement of Assurance** form (CMH) for project events
- Business Financial Plan
  - Business Plan
  - Computer Game & Simulation Programming
  - Computer Slide Show (ML)
  - Desktop Application Programming
  - Digital Design & Promotion
  - Digital Video Production
  - E-Business
  - Future Business Leader
  - Job Interview
  - Web Page Creation (ML)
  - Web Site Design

**PAT ITTER  
SC FBLA STATE ADVISER  
PO BOX 90329  
COLUMBIA, SOUTH CAROLINA 29290**

- \_\_\_\_\_ Last day to make changes to the District II Leadership Conference Registration. **All changes or additions after the December 19, 2011 Regular Registration Deadline will incur a \$5 per member late registration fee.**
- January 19, 2012 \_\_\_\_\_ Postmark deadline for District Leadership Conference checks – Checks must be received prior to the conference – No school will be allowed to participate if check does not adhere to postmark deadline & is not received prior to the conference – No refunds will be made – You are required to make full payment for all members/advisers/guests registered regardless of conference attendance – Please include a copy of your Online Registration Invoice with your check – All checks should be payable to **District II FBLA** and mailed to:

**TRACY WILBUR  
SC FBLA DISTRICT II DIRECTOR  
LEXINGTON TECHNOLOGY CENTER  
2421 AUGUSTA HIGHWAY  
LEXINGTON, SOUTH CAROLINA 29072**

- February 4, 2012 \_\_\_\_\_ SC FBLA District II Leadership Conference  
Lexington Technology Center  
8:00 AM – 4:00 PM (approximately)