



Ms. Tracy L. Wilbur
SC FBLA District II Director
Lexington Technology Center
2421 Augusta Highway
Lexington, South Carolina 29072

October 21, 2011

Dear District II FBLA Advisers

I hope that your year is off to a great start and your FBLA chapters are involved in many exciting projects. Hopefully you and your members are busy preparing for the District II Leadership Conference on **February 4, 2012**.

Our conference this year will be held at **Lexington Technology Center**. Skill testing will be held at **Lake Marion High School on Tuesday, December 6, 2011**, and at **Lexington Technology Center on Wednesday, December 7, 2011**. Please see the **Testing Center** document for software available, testing times, and directions for each site. If you wish to use software other than that available, you must bring a laptop with the software installed for each individual or team participating in skill testing. Additionally, you may choose to test at a location in a different District if it is more convenient. Please contact the other district directors for information about their skill testing.

Registration for the District II Leadership Conference will use the Online Registration system. There will be **NO PAPER REGISTRATION**. You need to make sure all members who are participating in the District II Leadership Conference are entered and have their fees paid in the National Membership Database before attempting to register for the conference.

The registration fee for the conference is \$15 per member/adviser/guest. Registration for the District II Leadership Conference will open on **Monday, November 21, 2011**. The skill event registration deadline is **Monday, November 28, 2011**. There will be **NO LATE REGISTRATION FOR SKILL EVENTS**. Registration for the District II Leadership Conference closes on **Monday, December 19, 2011**. Registration changes can be made until **Monday, January 9, 2012** **for a fee of \$5 per member**.

Each chapter is responsible for payment for all members/advisers/guests registered regardless of conference attendance. Once you register, registration is binding and you will be charged for everyone registered. Checks for full conference fees **MUST BE POSTMARKED BY THURSDAY, JANUARY 19, 2012**. Chapters not submitting payment by the postmark deadline will be disqualified from conference participation/competition. Please make checks payable to **District II FBLA** and mail them to 2421 Augusta Hwy., Lexington, SC 29072.

Please go to the SCFBLA website and take note of other important deadlines for District Conference. I will email additional information very soon. Please keep checking your email.

If you need any help, please feel free to contact me. I look forward to working with you and seeing you in February.

Sincerely

Tracy L. Wilbur
SC FBLA District II Director